

How do I get a free coaching at intap?

Our offers focus on the application process, career planning and networking for university graduates. We support you with:

- **optimizing your application documents** and **your performance in the application process**,
- the **definition of possible career paths**, e.g. in the transition from science to industry or a professional reorientation and
- the **establishment and activation** of a sustainable **professional network**.

Support is provided by the Agentur für Arbeit in the form of vouchers (so-called: AVGS = activation and placement voucher). These can be redeemed at the continuing education provider (i.e. intap).

The employment agency covers 100% of the costs for the coaching or consultation!



1. Are you entitled to receive the AVGS?

There is no legal entitlement to the AVGS. It is always a decision within the discretion of your agent and must be applied for at the agency.

Do you belong to one of these groups?

- University graduate looking for a job (you will finish your degree within the next 3 months → you should be registered as jobseeker here)
- You are registered as a jobseeker here (your employment contract ends in 3 months – you do not receive any benefits under ALG I or II)
- You are unemployed and receive ALG I or ALG II benefits
- You receive financial support from the employment agency while working or you are returning to work (e.g. after maternal / paternal leave)



2. How do you apply for an AVGS?

You set an appointment at the employment agency with your academic career officer and submit the application for AVGS in writing. The written form is particularly important because a written application must also be approved in writing. If the decision is positive, you will receive your AVGS. Here you will find a template.

If the application is rejected, you will have the opportunity to appeal in writing - feel free to contact us if you need help with this.



3. What is next?

Come to us with your AVGS and we discuss the specific content and time schedule of your coaching. We will also take care of all other formalities. Now you are ready to get started! We look forward to seeing you!

Questions?

Your point of contact: Sarah Halfter
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